COURSE WITHDRAWAL FORM

This form will not be processed by the Bobcat Enrollment Center via email or fax.

Name: ____________________________________________

I.D. Number: ____________________________ Contact Number: ____________________________

Students who withdraw after the 8th day of the semester are responsible for 100% of the cost of tuition. Students will incur a $10 fee for dropping courses after the drop period.

Undergraduate students registered for the Fall term and “A6/A7” sessions, last day to withdraw with full refund is the 8th day for the Fall term. If registered for “A6” and “A7”, last day to withdraw with full refund is the 8th day of the “A6” term.

Note: All students receiving Title IV funds (Financial Aid) and withdraw from all courses, calculations must be performed to determine what amount of federal financial aid is to be returned based upon the Department of Education regulations.

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<th>TERM</th>
<th>COURSE DEPT</th>
<th>COURSE NUMBER</th>
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<th>COURSE TITLE</th>
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College Physics I Lab

TOTAL CREDITS

I, THE UNDERSIGNED STUDENT, AGREE THAT I AM RESPONSIBLE FOR THIS COURSE SELECTION AND THAT I AM LIABLE FOR ANY TUITION, FEES & COLLECTION CHARGES INCURRED BY ME AS A RESULT OF FAILURE TO WITHDRAW FROM THE ABOVE COURSE(S) DURING THE SPECIFIED WITHDRAWAL/DROP PERIOD.

Student Signature: ____________________________________________ Date: ________________

BOBCAT ENROLLMENT CENTER BOBCAT ENROLLMENT CENTER APPROVAL BUSINESS OFFICE CLEARANCE IF NEEDED

NUMBER OF CREDITS:
FROM: _______________ TO: _______________

PROCESSED BY: _______________ DATE: _______________

Academic Advisor Signature: ____________________________________________ Date: ________________

For Bobcat Enrollment Center Use Only:
RECEIVED BY: _______________ DATE: _______________
POSTED BY: _______________ DATE: _______________

Revised on: 08/27/2014