## READING ASSIGNMENTS

(Assignments include notes following cases)

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Regular class attendance, preparation and participation are required. The right to adjust final examination grades for poor attendance, preparation or participation is reserved. Reading assignments include notes following assigned cases. For each class, please read and prepare to discuss six cases. For each class, you should read and prepare for discussion of six (6) cases.
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Class Guidelines

1. Please arrive in class on time to avoid disrupting classmates’ work and concentration. If you must be late, enter with as little disruption as possible and note your time of arrival on the attendance sheet when you sign it after class. If you need to leave the room during class for health or other reasons, you are welcome to return but, again, please do so as discreetly as possible.

2. Please do not bring food into the classroom. Some people have severe food allergies, including allergies to peanuts, so even eating a candy bar in the room could cause someone a problem.

3. Be prepared for each class, even at times when you have major assignments in other courses. You need to be prepared to get the most out of the class. I reserve the right to adjust grades downward for any student who is often not prepared.

4. I will circulate an attendance list each class. It is an Honor Code violation to sign in for a classmate. The American Bar Association’s rules and our rules do not permit us to give you credit for the course if you miss more than 20% of classes. Save your absences for unpredictable things like family or personal illness, car trouble, traffic jams, etc.

5. Please take handwritten notes and do not use laptops in class (unless you have a problem requiring accommodation). Please turn off cell phones and refrain from smartphone and iPad use during class. Later in the semester, laptops may be permitted.