**Requirements for Starting a Club/Organization:**

- Fill four (4) E-board Member Positions:
  - President, Vice President, Treasurer, and Secretary
  - A student cannot hold one of these four positions in more than one club.

- Minimum of a 3.0 GPA for all officers
  - Submit a copy of each officer’s AER to SGA Advisor.

- Full-time Faculty or Staff Advisor
  - Faculty or Staff Advisor can only represent one club per school year.

- Submit Club/Organization Constitution
  - Includes: goals, mission statement, desired learning outcomes

- List of 10 Active Members (including E-board)
  - Include: Name, Student I.D., and Signature

“Interest Group Status” for one (1) Semester

- There is a one (1) semester “Interest Group” period; during this time Club/Organizations will not qualify for SGA funds
- If your interest group meets the requirements during this probationary period, your group can become a club in the following semester and receive SGA funding.

**Requirements to reactivate Clubs/Organizations:**

- Submit Club/Org Constitution.

- Turn in Club/Organization Registration Form.

- Complete (MONTHLY):
  - One social event (community service) OR one educational/cultural event.

- E-board member(s) must attend bi-weekly Student Organization Council (SOC) meetings and monthly Club/Organization meetings.